

The Alleghany County Board of Commissioners met in regular session on Monday, June 19, 2017, at 10:00 am in the Board Meeting Room of the County Administration Building, 348 South Main Street, Sparta, North Carolina.

Present: Chair Mark Evans, Commissioner Bobby Irwin, Commissioner Tom Smith, Commissioner John Irwin, and Commissioner Larry Prince, County Attorney Donna Shumate, County Manager Mike James and Clerk to the Board Lauren Linker.

Chair Evans opened the meeting at 10 am he then led the pledge of allegiance and gave the invocation.

Commissioner Larry Prince made a motion to approve the agenda. Commissioner John Irwin seconded. Vote 5:0

AGENDA
Monday, June 19, 2017
10:00 AM

- 10:00 Meeting Called To Order, Pledge of Allegiance and Invocation
Motion on Agenda for June 19, 2017 Meeting
Motion on Minutes from June 1st, 2nd, and 5th 2017
- A. 10:05 Spotlight Business, Kathy's Kreations – Kathy Murphy
- B. 10:15 Public Agenda Comments
- C. 10:25 Rita Miller, Tax Administrator – (Page 1-8)
1. Auto Refunds-VTS System (**Action Requested**)
 2. Auto Releases- Old System (**Action Requested**)
 3. Real Releases (**Action Requested**)
 4. Real Refunds (**Action Requested**)
 5. Tax Collection Report
 6. Enforced Collection Report
 7. Payment Agreement Report
 8. Recognize Missy Smith
 9. Board of Equalization and Review Minutes (**Action Requested**)
- D. 11:00 Sherry Dawson, Elections Director – (Page 9-11)
1. Voting Equipment Recommendation Update.
- E. 11:10 Jim Brown, Recreation Director – (Page 12-14)
1. Property Use Policy
- F. 11:20 Linda Hash, District Conservationist – Board Appointments – (Page 15-16)
1. **Agriculture Advisory Board**: Bob Woodward, Bobby Davis, Bobby Evans, Susie Gambill – **Action Requested**
 2. **Farmland Preservation Board**: Alvin Dixon, Bettie Upchurch, Roger Williams, Aaron Ray Tompkins– **Action Requested**
- G. 11:20 Karen Evans, Finance Officer
1. Flexible Benefits Cafeteria Plan – (Page 17- 37)
 2. Discussion to Increase Capital Purchase Amount
 3. General Fund budget amendment #23 in the amount of \$6,000 to budget for additional DOT fees for vehicle billing due to increased collections. (Page 38)
 4. General Fund budget amendment #24/School Capital project Fund #1 to budget for mandated sales tax for school capital. – (Page 39-40)
- H. 11:30 Nash Williams
1. Proposed new animal shelter contract.

I. General Business

1. Economic development agreement – (Page 41-51)
2. Transfer Facility budget amendment # 2 in the amount of \$31,225 to budget for a grant received to purchase a trackhoe to work with white goods. – (Page 52)

J. Public Comments—30 minutes

K. County Manager Comments

L. Commissioners Comments

M. Adjourn

Commissioner Tom Smith made a motion to approve the minutes from June 1st, 2nd, and 5th. Commissioner Bobby Irwin seconded. Vote 5:0

Kathy Murphy from Kathy's Creations gave a brief history of her business and overview of all the different pastries and cake options she can make. She spoke a little about some events she had made cakes for and how she conducts her business.

Chair Evans opened the floor for public agenda comments.

Kathy Murphy spoke in favor of the nuisance ordinances and spoke to her concerns about the business solid waste fees.

Rita Miller, Tax Administrator went over auto refunds for

Commissioner Bobby Irwin made a motion to approve. Commissioner John Irwin seconded. Vote 5:0

Rita Miller then went over auto releases, real property releases and real property refunds.

Commissioner Tom Smith made a motion to approve. Commissioner John Irwin seconded. Vote 5:0

Rita Miller then went over the tax collection, enforced collection, and payment agreement reports. Next she went over the Board of Equalization and Review.

Commissioner Larry Prince made a motion to approve the minutes. Commissioner John Irwin seconded. Vote 5:0

Rita Miller then recognized Missy Smith who received her Deputy Tax Collector Certification from the NC Tax Collectors Association.

Sherry Dawson explained to the Board that the Elections Board

Commissioner John Irwin made a motion to approve the recommendation from the Board of Elections. Commissioner Larry Prince seconded. Vote 5:0

County Manager Mike James explained the only change for the property use policy was to add a cleaning fee of \$50 in case it was not cleaned after being used.

Commissioner John Irwin made a motion to approve the change. Commissioner Bobby Irwin seconded. Vote 5:0

Commissioner John Irwin made a motion to postpone until the mid July Meeting with the information of how long each have been on the Board and their background for both Boards. Commissioner Larry Prince seconded.

Commissioner Bobby Irwin asked if the Board could make a policy to have time to look over and find out more information about the appointees.

Vote 5:0

Commissioner Tom Smith made a motion to allow 30 days for Board appointments. Commissioner Bobby Irwin seconded. Vote 5:0

Finance Officer Karen Evans explained the supplemental insurance benefits.

Commissioner John Irwin made a motion to approve the resolution. Commissioner Larry Prince seconded. Vote 5:0

Karen Evans next spoke about the counties capital threshold. She noted the amount is currently at \$500 and explained the research trying to figure out the best threshold for the County. She explained the different levels at \$1,000, \$2,500 and \$5,000. She stated her recommendation was to set the amount at \$5,000.

Commissioner John Irwin made a motion to accept the recommendation at \$5,000. Commissioner Bobby Irwin seconded. Vote 5:0

Karen Evans explained General Fund budget amendment #23 to budget for additional Department of Transportation fees for vehicle due to increased collection.

Commissioner John Irwin made a motion to approve General Fund budget amendment #23. Commissioner Tom Smith seconded. Vote 5:0

Karen Evans then explained General Fund budget amendment #24 and school capital project fund budget amendment #1 in the amount of \$80,000 to budget for a transfer of money to the School Capital Project fund.

Commissioner Tom Smith made a motion to approve both budget amendments for the school capital. Commissioner Larry Prince seconded. Vote 5:0

The Board decided to skip Nash Williams until he arrived.

Commissioner John Irwin made a motion to adopt Economic Development agreement 1. Commissioner Larry Prince seconded.

Commissioner Bobby Irwin went over a few concerns he had from agreement 1 compared to agreement 2.

Commissioner John Irwin called his motion.

Chair Mark Evans recessed the meeting for five minutes.

Chair Mark Evans called the meeting back to order

Commissioner John Irwin made a motion to suspend the rules to allow Commissioner Bobby Irwin a timed 5 minutes. Commissioner Smith seconded. Vote 5:0

Commissioner Bobby Irwin asked County Attorney Donna Shumate if any of the suggestion proposed were illegal.

County Attorney Donna Shumate said no.

Commissioner Bobby Irwin asked County Attorney Donna Shumate if his suggestions would help protect the counties money.

County Attorney Donna Shumate said a couple of the suggestion would for sure.

Commissioner Larry Prince said in his opinion this will add jobs at a significant value to the County, it will put this property back on the tax books and it will be a viable business on Main Street. He stated the offer was above the appraised value and felt it was a fair offer.

Commissioner Smith explained why he was in support of the sale of the property and that there was no malicious intent towards Twin Oaks.

Commissioner John Irwin explained his main issues with the amendments to the economic development agreement.

Vote 4:1 (Commissioner Bobby Irwin)

The Board then decided to backup since Nash Williams had arrived to go over the Animal Shelter history and the new contract.

Commissioner John Irwin thanked Dr. Williams for his service to the County.

Commissioner Bobby Irwin asked some questions of how the animal shelter currently operates.

County Manager Mike James explained the transfer facility budget amendment #2 that is to budget for a grant received to purchase a trackhoe to work with white goods.

Commissioner John Irwin made a motion to approve Transfer Facility fund budget amendment #2. Commissioner Larry Prince seconded. Vote 5:0

Chair Mark Evans opened the floor for public comments. Seeing no one he then closed that section.

County Manager Mike James explained a new project that the Planning Committee approved for an assisted living facility. He reminded the Board of the ribbon cutting ceremony on the parkway. He went over then reminded the citizens of the public hearing on Thursday the 22nd. Next he went over the discussion about the courthouse renovation or expansion options to be coming. He gave an update on the Wilkes Community College timeline for breaking ground and starting classes. Next he went over the buying local push throughout the county government. He then gave an update on the backup PSAP project and said he felt they would meet the June 30th deadline.

The Board then discussed and decided to not have a meeting on July 3rd.

Chair Mark Evans went over the last budget dates and the cancelation of the July 3rd meeting. He thanked the County the Employees and the Commissioners for all their work this past year.

Commissioner Larry Prince said he felt the Nuisance Ordinance is on track for what the Board is trying to do and looks forward to getting back together to tweak the ordinance.

Commissioner Bobby Irwin reminded the Board of a needed visit to the Jail. He said he would like to look at all the agency that overlap in services in the coming year. He went on to say he was in support of a 3% decrease from all departments.

Commissioner Larry Prince made a motion to adjourn. Commissioner Tom Smith seconded. Vote 5:0

Respectfully submitted,

Attest:

Lauren Linker
Clerk to the Board

Mark Evans
Chair